
Ensuring testing of employees and performance of work at CZU from 25 November 2021

Article 1

Subject of the Decision

- (1) This Decision is issued in order to prevent the spread of the coronavirus disease in accordance with generally binding legal regulations, in particular with the emergency and protective measure of the Ministry of Health:
- Extraordinary measure No. MZDR 42085 / 2021-1 / MIN / KAN of 20 November 2021 - "testování zaměstnanců a osob samostatně výdělečně činných";

Article 2

Performance of work of employees and persons in a similar position at CZU

- (1) The performance of work at CZU is carried out according to the instructions of the superior employee and at the same time in compliance with the conditions (similarly) specified in this Decision. Deans of faculties, relevant directors, or senior employees will consider the rate of use of remote working.
- (2) Except as provided below, an employee or person in a similar position may enter the CZU premises if the following conditions are met:
- a. is free of acute medical conditions corresponding to a viral infectious disease (e.g. fever, cough, dyspnoea, sudden loss of taste and smell, etc.),
 - b. disinfect hands,
 - c. has not been ordered a quarantine measure or isolation in the meaning of Article 2, paragraph 6 of Act No. 258/2000 Coll.,
 - d. comply with the other obligations set out in this Decision.
- (3) If a CZU employee tests positive with an RT-PCR test for the presence of SARS CoV-2, he/she is obliged to immediately inform his/her superior.

Article 3

Testing of CZU employees, obligations of CZU employees and other persons entering the CZU premises

- (1) All persons are prohibited from entering and staying in all CZU interior premises without respiratory protective equipment (covering nose and mouth), which is a respirator or similar

device (always without exhalation valve) meeting at least all technical conditions and requirements (for the product), including filtration efficiency of at least 94% according to relevant standards (e.g. FFP2 / KN 95). Exceptions are stipulated in an extraordinary measure of the Ministry of Health (i.e. especially employees and persons in a similar position while performing work in one place without the presence of another person).

- (2) In order to meet the condition under paragraph 1 of this Article, a sufficient capacity of respirators is ensured for CZU employees. Respirators will be distributed to individual employees through the heads of the CZU units.
- (3) In accordance with the emergency measures of the Ministry of Health, all employees must undergo a rapid antigen test (RAT) to determine the presence of SARS-CoV-2 virus (i.e. the CZU hereby calls on the employees in accordance with Article I, paragraph 2 of the emergency measure to undergo RAT), with the exception of persons who:
 - a. have been vaccinated against COVID-19, and at least 14 days have elapsed since the completed vaccination schedule according to the Summary of Product Characteristics,
 - b. the person has undergone laboratory-confirmed covid-19 disease, the isolation period has elapsed according to the valid emergency measure of the Ministry of Health and from the first positive test (RAT or RT-PCR) have not elapsed more than 180 days,
 - c. have undergone a negative RT-PCR test for the presence of SARS-CoV-2 virus in the last 7 days,
 - d. have undergone, in the last 7 days, a rapid antigen test (RAT) for the presence of SARS-CoV-2 virus by a healthcare professional with a negative result.
- (4) The employee is obliged to fulfil the obligation specified in paragraph 3 for the first time by 29 November 2021 at the latest. If exceptions a) and b) in accordance with paragraph 3 are not applicable, the employee is obliged to undergo a rapid antigen test (RAT) with a frequency of once a week (i.e. 7 calendar days).
- (5) The employee is obliged to prove the facts specified in paragraph 3:
 - a. fact according to the letter a) a national vaccination certificate or a vaccination certificate issued in accordance with the European Union Regulation on the EU COVID digital certificate;
 - b. fact according to letter b) to d) evidence in the Infectious Diseases Information System or a certificate issued by a health service provider.
- (6) The deans of the faculties, the relevant heads of the CZU units, shall ensure that a thorough control of the fulfilment of obligations specified in paragraph 3 of this Article is continuously carried out at the relevant facilities.
- (7) Dean or relevant head of a given unit is responsible for fulfilling the obligations specified in paragraphs 3 to 5 of this Article (dean or relevant head of a given unit may entrust other persons according to their competencies). In the case of the Rector's Office, the relevant senior staff are responsible for fulfilling the obligations under paragraphs 3 to 5 of this Article.

- (8) For this purpose, a testing centre has been set up on the CZU premises (car park P1), in which all persons may be tested in accordance with an extraordinary measure of the Ministry of Health. CZU employees register for testing via the Registration Form located on the CZU intranet. The registration and testing procedure is attached as Annex 1 to this Decision.
- (9) Individual CZU units may, at their own expense, provide for their employees or other people another way of testing (e.g. self-testing). In such a case, the deans or the heads of the relevant units are responsible for ensuring appropriate tests, providing suitable premises (for meeting the conditions of the emergency measures of the Ministry of Health), as well as proper keeping records of tests performed and compliance with other conditions set by the emergency measures. The relevant unit of the CZU is obliged to inform the CZU Security Department at least once a week, including the sending of records on the performed tests. If the CZU unit decides to use this option, it lays down the rules for self-testing by the unit's internal regulations.
- (10) In the event that the employee refuses to take the test according to paragraph 3 (and following) of this Article, the CZU shall report this fact without undue delay to the locally competent public health protection authority through the Security Department. The relevant senior employees are therefore obliged to notify this fact without undue delay by e-mail to bezpecnost@czu.cz.

Article 4 Final provisions

- (1) This Decision shall enter into force on the day of its publication.

In Prague 24th November

Prof. Ing. Petr Sklenička, CSc.
Rector

CZU staff registration for covid-19 testing

Obligatory testing of employees is given by national legislation. Therefore I would like to inform you about the process of testing and the registration procedure for CZU staff.

- A test centre in car park P1 is still available to ensure the testing of CZU employees. Registration is realised via the ONLINE system on the CZU intranet.
- On a weekly schedule, employees will be approved for testing by their direct superiors. This approval for the following week will always end on Wednesday at 23:59.
- Approved employees will receive an automatic request by e-mail to specify the time of the testing itself and will be able to choose from predefined ten-minute time slots from Thursday at 00:01 o'clock. Employees will make reservations for a given time via the ONLINE system in the CZU intranet.
- After selecting the slot, a notification will be sent to CZU employees by e-mail. The employee will come to the test centre and present an ID to verify identity on the specified day and time slot. The employee will receive the test result directly from the test centre.
- • For testing CZU employees, there is a dedicated time from 7:00 to 12:00 every test day. At this time, the testing centre will test CZU employees that were approved by their direct superiors and registered online.